

FRIND

ESTATE WINERY



About Frind Estate Winery:

Established in 2017 with the purchase of the historic Bennett property in West Kelowna, Frind Estate Winery blends agriculture with technological opportunity. Markus Frind's family has a farming history spanning 500 years, both in Germany and northern BC. After the successful sale of plentyoffish.com, Markus is focusing his efforts on pairing technology with agriculture to produce terroir-driven British Columbia wines of exceptional quality.

We are growing and are looking for an experienced **PROCUREMENT OFFICER** based in West Kelowna, to join the Frind Team. If you have the following experience, please submit your resume today!

Responsibilities:

- Generate and implement efficient sourcing and category management strategies.
- Collaborate with department heads to identify overall Winery sourcing needs, including quantities and timing; ensure requirements are clearly documented.
- Consolidate purchasing needs across all departments to optimize pricing and terms.
- Negotiate with external vendors to secure optimal terms.
- Review contract terms and conditions.
- Initiate the ordering of necessary goods and services, ensure approvals obtained in compliance with policies.
- Determine quantity and timing of deliveries.
- Monitor and forecast upcoming levels of demand.
- Create and maintain database of contracts, including terms and expiry dates; proactively monitor and manage contract expiry and renewals.
- Address service or quality issues with suppliers.
- Track and report key functional metrics to reduce expenses and improve effectiveness.
- Perform cost and scenario analysis, and benchmarking.
- Monitor economic and market dynamics which may create risk/opportunities for supply contracts and agreements.
- Control spend and build a culture of long-term saving on procurement costs.

Skills:

- Knowledge of sourcing and procurement techniques as well as a dexterity in “reading” the market
- Ability to negotiate and sustain networking relationships
- Experience performing contract review, familiar with terms and conditions customary for a wide cross-section of industries
- Aptitude in decision-making and working with numbers
- Solid judgement with ability to make good decisions

Qualifications:

- Degree in Supply Chain Management, Logistics or Business Administration.
- Proven working experience (5 years) as a Procurement Manager, Procurement Officer, or Head of Procurement.
- Experience in collecting and analyzing data.
- Previous experience with global supplies and contracts.

Please email resume to hr@frindwinery.com

... Work at the #1 Winery in the Okanagan Valley. We are so excited for you to join the Frind Winery Team in beautiful West Kelowna!

Job Posting #: 2022-34